



Sign Permit Application

Escambia County, Florida

INTRODUCTION:

Please provide the information listed below and attach the required documents in order to complete this application form:

Name of Applicant: _____

Address: _____

Phone Number: _____

SIGN LOCATION:

Address of Sign Location: _____

Legal Description if **No** Street Address: _____

Is it an On-Premise Sign? ** _____

** If **yes**, please complete the attached Supplemental Sheet for On-Premise Sign.

SIGN DIMENSIONS:

Height (from ground to top of sign): _____

Height (from ground to bottom of sign): _____

Width of Sign: _____

Height of Sign: _____

Total Square Footage of Sign: _____

(Include both sides if applicable)

SETBACK REQUIREMENTS:

Is a setback waiver required? _____

If **yes**, list the number of feet required below:

Street Name: _____ # of Ft. _____

Street Name: _____ # of Ft. _____

DESIGN REQUIREMENTS:

Does the sign meet the required windload specifications for the Structural design requirements?

What wind speed was used in the design calculations? _____ mph

REQUIRED ATTACHMENTS:

1. Supplemental sheet(s) for on-premise sign or off-premise sign as appropriate.
2. Sealed architectural or engineering drawings (to scale) and hand calculations of the sign to be constructed. The drawing plans should include all exterior and interior dimensions, and a cross section of structural support members showing all thickness measurements for the members. Must include foundation details and concrete strength in PSI. For signs 32 sq.ft. or less and/or less than 15' in total height above grade, an architect or engineer's seal will not be required.
3. Provide location of overhead power distribution lines and specify distance from leading edge of sign to said power lines. Clearance must meet distance specified in the National Electric Code. *If approved sign is subsequently found to be in violation of clearance requirements, **sign will be relocated at the owner's expense.***
4. On-Premise Sign:
A site plan (to scale) showing the sign location in relation to buildings on the property (both existing and proposed) with dimensions in feet from the sign to all buildings and right-of-ways. Also include designation and R-O-W widths of all adjacent roads and dimension(s) from property line to leading edge(s) of sign.
5. Off-Premise Sign:
Site approval: A site plan showing sign location relative to any existing, off-premise signs and distance from any intersections. Also include designation (names) and R-O-W widths of all adjacent roads and dimension(s) from property line to leading edge(s) of sign. (See attached supplemental sheet.) Proposed site shall be marked by a 2' X 2' sign mounted 3' above grade prior to submittal of site approval request.
6. Permit:
A permit will only be issued upon first acquiring site approval and presenting the necessary design data. Written permission or control of the site, and where applicable, a "Right of Way" approval from FDOT, Form 575-070-04.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS FORM AND THE ATTACHMENTS HERETO ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT THEY ARE IN COMPLIANCE WITH THE CURRENT EDITION OF THE FLORIDA BUILDING CODE.

_____ Applicant's Signature

_____ Date

NOTARY SECTION	
STATE OF FLORIDA COUNTY OF ESCAMBIA	
The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by _____, who is personally known to me or who has produced _____ as identification.	
(Notary Seal)	_____ Notary Public
	_____ Printed Name of Notary Public

SUPPLEMENTAL SHEET FOR ON-PREMISE SIGN

In order to expedite the review and approval process, minimum standards for a sign that is less than 30' high (top of sign) have been developed based on the size, height, various types of support and concrete caisson foundations for a sign. However, the use of concrete caisson footings is not mandatory. If the design does not use wood, pipe or structural steel supports and a concrete caisson foundation, then the design must be accompanied by engineering calculations and the affidavit below must be signed and notarized.

Please provide the following information in addition to the scaled site plan and detailed drawing of the sign:

1. **Supports:**

Number: _____

Type of Construction: _____

Size: Wood _____ X _____

Pipe Diameter _____ Wall Thickness _____

Steel Beam Dimensions _____ Weight per Foot _____

Other Specify dimensions and thickness _____

Depth of set below grade: _____

2. **Foundation (Concrete):**

a. Caisson Type (minimum depth 30% overall height or not less than 3' - 6').

Concrete Cover: (up to 8" support) Required _____ (9" minimum)

Provided _____

(over 8") Required _____ (12" minimum)

Provided _____

b. Other Types (rectangular or square):

Length _____ (parallel to face of sign)

Width _____ (perpendicular to face of sign)

Height _____ (depth of set below grade)

I, _____ AFFIRM THAT THIS STRUCTURE IS DESIGNED TO MEET OR EXCEED ALL REQUIRED AND APPLICABLE CODES, REGULATIONS, AND WINDLOADS, AS SPECIFIED BY ESCAMBIA COUNTY.

Applicant's Signature

Date

SUPPLEMENTAL SHEET FOR OFF-PREMISE SIGN

*** Site Plan Diagram ***

I certify that the proposed sign located at _____

Site address

and as shown above meets all the requirements of Escambia County Ordinance 96-3, Article 8, F.S. 479, Outdoor Advertising; 479.11, 479.111 and 479.12 for spacing criteria. If a sign located at this site is subsequently found to be in violation of the said spacing criteria, then the sign will be removed at my own expense.

Applicant's Signature

Date



BUILDING PERMIT NO.: _____
 PARCEL ID NO.: _____
 DRC No.: _____
 Tank/Sewer No.: _____
 Project Name: _____

Application For Building Permit
 2007 Florida Building Code

DATE: _____

LOCATION OF IMPROVEMENTS	Job Address: _____ CONSTRUCTION COSTS : \$ _____ OWNER: _____ ADDRESS: _____ Phone: _____ Fax: _____	CONTRACTOR INFORMATION	Contractor _____ Address _____ City _____ State _____ Zip Code _____ Phone _____ Fax _____ Email _____
TYPE OF IMPROVEMENT	<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Replace <input type="checkbox"/> Demolition <input type="checkbox"/> Change of Occupancy: FROM _____ TO _____ Structure Type: <input type="checkbox"/> Commercial <input type="checkbox"/> Residential 1 or 2 Units <input type="checkbox"/> Residential 3 or more units WIDTH _____ LENGTH _____ HEIGHT _____ NO. FLOORS _____ NO. UNITS _____ FTPrint/SQ.FT _____ UNDER ROOF/SQ.FT _____ SQs/SHINGLES _____ Description of Work: _____		
ARCHITECT ENGINEER	Name _____ Address _____ Phone _____	MORTGAGE LENDER	Name _____ Address _____ Phone _____
Fee Simple Titleholder's Name & Address (if Other than Owner) _____ _____ Bonding Company & Company Address: _____			

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work has been commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit may be required for all ELECTRICAL, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, AIR CONDITIONERS, HEATING, AND VENTILATING SYSTEMS ELEVATORS, ESCALATORS AND TRANSPORTING ASSEMBLINGS, GAS, SPRINKLER, ROOFING AND INSTALLATIONS, ETC. **OWNER'S AFFIDAVIT:** I certify that the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. **WARNING TO OWNER:** YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AT THE ESCAMBIA COUNTY CLERK OF COURTS AND A CERTIFIED COPY FILED AT THE BUILDING INSPECTIONS DIVISION, BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT. If you are not the owner of the property being permitted, by signing this application, you hereby certify that you are the authorized agent of the owner. Furthermore, you must, by law, promise to inform the owner that the property in question is being subjected to possible liens and/or attachment, and must deliver all forms and notices required by law to the owner.

Signature of Owner or Agent: _____ **Date:** _____ **Signature of Contractor:** _____ **Date:** _____

Contractor's License No.: _____

Notary as to Owner or Agent:

STATE OF FLORIDA/COUNTY OF _____
 Sworn to and subscribed before me this _____ day of _____, 20____,
 by _____, who is/is not personally
 known to me or who has produced _____
 as identification.

Comm. Expires: _____

 SIGNATURE OF NOTARY

Printed Name of Notary: _____

Notary as to Contractor:

STATE OF FLORIDA/COUNTY OF _____
 Sworn to and subscriber before me this _____ day of _____, 20____,
 by _____, who is/is not personally
 known to me or who has produced _____
 as identification.

Comm. Expires: _____

 SIGNATURE OF NOTARY

Printed Name of Notary: _____



BOARD OF COUNTY COMMISSIONERS ESCAMBIA COUNTY, FLORIDA

Development Services Department
3363 West Park Place, Pensacola, FL 32505
Pensacola, FL 32522-7248
(850) 595-3550 - Phone
(850) 595-3575 - FAX
www.myescambia.com

NOTICE TO OWNER

WARNING! FLORIDA'S CONSTRUCTION LIEN LAW ALLOWS SOME UNPAID CONTRACTORS, SUBCONTRACTORS, AND MATERIAL SUPPLIERS TO FILE LIENS AGAINST YOUR PROPERTY EVEN IF YOU HAVE MADE PAYMENT IN FULL.

UNDER FLORIDA LAW, YOUR FAILURE TO MAKE SURE THAT WE ARE PAID MAY RESULT IN A LIEN AGAINST YOUR PROPERTY AND YOU'RE PAYING TWICE.

TO AVOID A LIEN AND PAYING TWICE, YOU MUST OBTAIN A WRITTEN RELEASE FROM US EVERY TIME YOU PAY YOUR CONTRACTOR.

To: _____
OWNER'S NAME – (Please Print)

ADDRESS

The undersigned hereby informs you that he or she has furnished or is furnishing services or materials as follows (**General description of services or materials**): _____

under an order given by _____.

Florida law prescribes the serving of this notice and restricts your right to make payments under your contract in accordance with Section 713.06, Florida Statutes.

IMPORTANT INFORMATION FOR YOUR PROTECTION

Under Florida's laws, those who work on your property or provide materials and are not paid have a right to enforce their claim for payment against your property. This claim is known as a construction lien.

If your contractor fails to pay subcontractors or material suppliers or neglects to make other legally required payments, the people who are owed money may look to your property for payment, **EVEN IF YOU HAVE PAID YOUR CONTRACTOR IN FULL.**

PROTECT YOURSELF:

- **RECOGNIZE** that this Notice to Owner may result in a lien against your property unless all those supplying a Notice to Owner have been paid.
- **LEARN** more about the Construction Lien Law, Chapter 713, Part I, Florida Statutes, and the meaning of this notice by contacting an attorney of the Florida Department of Business and professional Regulation.

Lienor's Signature Lienor's Name

Lienor's Address

Copies To: Contractor(s), Subcontractors

BUILDING INSPECTIONS DIVISION
ESCAMBIA COUNTY